

Town of Robbinsville
Regular Meeting Minutes
After Wording Changes
September 5, 2018

A regular Town of Robbinsville Meeting was called to order by Mayor Pro Tem, Brian Johnson at 1:05 PM at the Town Hall on September 5, 2018.

Council present: Brian Johnson, Debbie Beasley, and Shaun Adams

Others present: Ellen Davis, Town Attorney; Sonya Webster, Shari Birchfield, Randy Welch; SERCAP, Kim Martin; SERCAP, Lamar Williams, Chadd Carpenter, Carrie Stewart, Roger Kersch; Huddle House

Debbie Beasley made a motion to approve the agenda for this meeting. Shaun Adams seconded the motion. Vote unanimous.

Debbie Beasley made a motion to approve the minutes for the regular meeting on August 1, 2018. Shawn Adams seconded the motion. Vote unanimous

Old Business:

Shaun Adams made a motion to open the public hearing concerning the Single Meters. Debbie Beasley seconded this motion. Vote unanimous. There was no public comment. The Board decided that the property owner will have until September 5, 2019 to be compliant with the Single Meter Resolution with all cost paid by the property owner. The property owner's will be given a written notice. Shaun Adams made a motion to close the public hearing. Debbie Beasley seconded the motion. Vote unanimous.

New Business:

Debbie Beasley made a motion to open public comment. Shaun Adams seconded the motion. Vote unanimous. No public comment.

Chadd Carpenter, Town of Robbinsville Maintenance Department supervisor, requested his raises for past certifications that he has completed. He stated that Carrie Stewart and Eddie Sharpe were given raises and he was not. Debbie Beasley stated that the his employee contract does not allow for raises. Brian Johnson made a motion to table the decision until the next Board meeting, Shaun Adams seconded the motion. Vote unanimous.

Carrie Stewart, Town of Robbinsville Water Plant ORC, explained that during the last Board meeting there was some information stated by Shaun Adams that was incorrect. She reminded the Board that she had brought the KDT Service Technologies proposal for the upgrade to the Water Department system to the Board during the Budget Workshop meeting and the proposal amount was approved and put into the Budget. She reminded the Board that the system upgrade was necessary to stay compliant with State regulations. Carrie stated that her main goal is to keep the Town safe with clean water and stay within all standards required by the State of North Carolina to avoid any violations fees to the Town. Shaun Adams told her that she works for the Board not the State. Carrie Stewart also stated that the Town of Robbinsville water plant cannot be compared to other water plants. She explained that

different water plants are able to produce and store different levels of water. Brian Johnson asked both Shaun Adams and Carrie Stewart to calm down.

Carrie Stewart stated that Mason Adams has been working at the Sewer Plant to get his forty hours. Shaun Adams asked if Mason Adams could work with the maintenance department, instead of the Sewer Plant. Chadd Carpenter said that he could use the additional help.

Randall and Ann Phillips were on the agenda to address the Board with water issues, but they did not attend the meeting. Brian Johnson made a motion to table this issue until they are able to attend a Board Meeting. Shaun Adams seconded the motion. Vote unanimous.

Roger Kersch with Huddle House presented a written request to Satellite Annex the Huddle House. Attorney Davis gave him a petition to fill out and asked him to return the petition to Sonya Webster, the Clerk to the Board, for certification.

Brian Johnson made a motion to purchase a sign for the alleyway on Morphew Street stating to not block the alleyway. Shaun Adams stated that his cousin might live on Morphew Street so he feels that he should not vote due to conflict of interest. Brian Johnson made a motion to exclude Shaun Adams from voting on this issue with the understanding that this may or may not be his cousin. Debbie Beasley seconded the motion. Brian Johnson and Debbie Beasley voted yes for the vote exclusion. Debbie Beasley seconded the motion to purchase the sign. Brian Johnson and Debbie Beasley voted yes for the purchase of the sign. Motion passed.

Randy Welch, with Southeast Rural Community Assistance Project, Inc., presented a \$150,000 Asset Inventory and Assessment of the water distribution system Grant. His organization will apply for the grant for the Town. The grant will be written to request the Town's match for the grant to be employee labor hours in lieu of monetary funds. Randy Welch stated that the Town's system is in need of a detailed GIS mapping and valve location within the water distribution system. The mapping would consist of location and mapping of meters, valves and hydrants. This inventory will also allow for a CIP to be complete for future funding of out dated assets. Brian Johnson made a motion to approve the Resolution for the Asset Inventory and Assessment Grant. Debbie Beasley seconded the motion. Vote unanimous.

Chadd Carpenter explained to the Board that the Chevy Traverse needs many repairs, including a new transmission. The Finance Directory told the Board that this a 2014 Chevy Traverse that the Town still has an outstanding loan of \$7,000. Shaun Adams said that he would like to just let the vehicle go back to the creditor. Debbie Beasley said that she would not allow that to happen. The Board asked Chadd Carpenter to get a quote for the needed repairs and bring the quote back to the next Board meeting. Debbie Beasley made a motion to table this issue. Shaun Adams seconded. Vote unanimous.

Chadd Carpenter presented a list of equipment that needs repairs. The Board asked him to get a quote for all repairs and bring the quotes to the next Board meeting.

Lamar Williams, Town of Robbinsville Sewer Plant ORC, told the Board that the Town's composite sampler has broke. He told the Board that a used composite sampler would cost around \$2,500. Brian Johnson make a motion to approve this purchase. Debbie Beasley seconded the motion. Vote unanimous.

The Finance Director presented the current Budget vs Actual Finance report to the Board and a spreadsheet with year-to-date budget amounts. The Finance Director update the Board on the past three year Sales Tax Refunds that she filed last week, which total \$28,716 additional revenue for the Water and Sewer Fund.

The Finance Director reminded the Board that there will be a Public Hearing, September 12th, 1:00PM at the Town Hall for Closeout of the 2014 Community Development Block Grant.

The Finance Director requested to attend the free North Carolina Department of Revenue Local Government Workshop November 29, 2018 in Sylva, NC. Debbie Beasley made a motion to approve this request. Brian Johnson seconded. Vote unanimous.

The Finance Director requested that the Town close the old NC step bank account and transfer the funds to the General Fund. Debbie Beasley made a motion to close the bank account. Shaun Adams seconded. Vote unanimous.

The Finance Director requested that we transfer the funds in the First Citizens Bank money market account to the NC Capital Management Government fund to earn more interest income for the Town. Debbie Beasley made a motion to approve this transfer. Shaun Adams seconded. Vote unanimous.

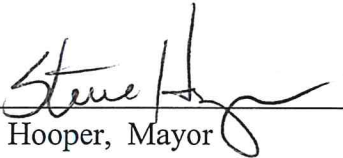
The Finance Director presented a Terminix contract to the Board for the water plant. Debbie Beasley stated that they should keep the water plant clean and that should reduced any pest issue.

Brian Johnson stated that the prior Town of Robbinsville Board were suppose to appoint three new Board members for the Robbinsville Tourism Authority Board in November, 2017, but this did not happen. Shaun Adams made a motion to exclude Brian Johnson from voting since he is a Robbinsville Tourism Authority employee. Debbie Beasley seconded. Shaun Adams and Debbie Beasley voted in favor of the vote exclusion. Shaun Adams made a motion to appoint Dirk Cody, Teresa Garland, and Candida Capps to the Robbinsville Tourism Authority Board of Directors. Debbie Beasley seconded the motion. Debbie Beasley and Shaun Adams voted yes, motion passed.

Brian Johnson has loaned his personal laptop to Chad Carpenter to use for his required reports to the State, since the Board did not approve a laptop purchase.

Shaun Adams made a motion to only authorize the Mayor to spend up to \$200 without Board approval. Debbie Beasley said that we would not want our children to spend money without us knowing about it. Debbie Beasley seconded the motion. Brian Johnson voted against. Motion passed 2-1.

Debbie Beasley made a motion to adjourn the meeting at 2:50 PM. Brian Johnson seconded the motion. Vote unanimous.

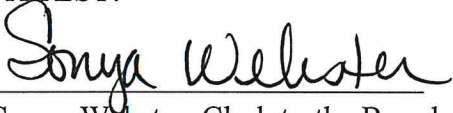

Steve Hooper, Mayor


Brian Johnson, Council Member


Debbie Beasley, Council Member

Shaun Adams, Council Member

ATTEST:


Sonya Webster, Clerk to the Board